

# Fisheries Research Institute, Council of Agriculture (COA), Executive Yuan

## Service Key Points of Aquatic Product Inspection Service Center of Mariculture Research Center

2005.10.26 Passed on the 46<sup>th</sup> Executive Meeting of the Institute  
2005.12.8 Verified by Letter Nong-Shou-Yu-Tze 094016325

1. The key points have been set by Fisheries Research Institute to strengthen the work of aquatic product inspection services and improve the quality of services for all people.
2. Application for inspection:
  - (1) To apply for a commissioned inspection, please fill in an application form and take it together with the samples sufficient for two inspections to Mariculture Research Center, Fisheries Research Institute (Service Tel., Qigu Headquarters: 06-7880461 ext. 225; Taixi Test Field: 05-6982921 ext. 240).
  - (2) The remote applicant may send the samples to be commissioned for inspection together with the application form for the inspection to “No. 4, Haipu, Sangu Vil., Qigu Dist., Tainan City 724, Mariculture Research Center, Fisheries Research Institute” or “No. 271, Zhongyang Rd., Taixi Township, Yunlin County 636, Taixi Test Field, Mariculture Research Center, Fisheries Research Institute”, and please specify the items for commissioned inspection.
  - (3) The acceptance of samples submitted for inspection may be suspended if they are limited by equipment, or cannot be completed within a short period of time, or for other special reasons.
  - (4) The sampling should be representative, and fresh products should be quickly sent to the inspection room or properly frozen to keep the temperature low.
  - (5) For the commissioned inspection samples, the inspection fee should be paid first (in the case of commissioned inspections by government agencies, after the approval by the Institute, the inspection will be provided before the payment is made), and the inspection fee should be paid by wire transfer (remittance account name: Fishery Development Fund-Mariculture Research Center, Fisheries Research Institute special account 403, account number: 147037090413 (Bank of Taiwan, Huwei Branch). After wire transfer, please fax the payment slip to speed up the inspection process to Qigu Headquarters: 06-7880204; Taixi Test Field: 05-6980311.
3. Processing period:
  - (1) The submitted samples are processed in order of application, and the completion date is determined according to the nature of the samples and the needs of the inspection items. In principle, the inspection is to be completed within 14 working days of receiving the sample.
  - (2) If there are any special requirements with the entrusted case, then expedited processing of entrusted inspection can be applied for at the time of application for an additional inspection fee.
4. Inspection report:
  - (1) A Chinese report will be provided when the inspection is completed. If the client needs an English copy, then the client may translate it by itself or entrust others to translate it, which may be verified by Mariculture Research Center after checking.
  - (2) The inspection report is for reference only, is only responsible for the samples submitted for inspection, and shall not be used as evidence in lawsuits or advertising of publications for commercial promotion. Relevant inspectors of this

Institute are not obliged to attend various briefing sessions or provide public evidence.

- (3) If there are any questions about the inspection results of the sample, then the applicant can inquire or apply for re-inspection to Mariculture Research Center by express mail within one week of receiving the report, but the required cost shall be borne by the applicant.

5. Service items and fees (attachment):

- (1) The items to which the entrusted inspection applied shall be charged by the Institute according to the rate of fees and charges, and a receipt shall be issued.
- (2) The service fees collected shall be included in the annual budget of the revolving fund and used cyclically. The utilization and expenditure standards shall be handled in accordance with relevant regulations.